

**KENDRIYA VIDYALAYA, OF AMBAJHARI, NAGPUR**

**COMMITTEE LIST FOR SESSION 2023-24**

SR NO	Responsibilities	Office Bearers	Signature
1	Institutional Planning	Principal	
		Mrs. Monika Notey	
		Mrs. Farida Khan	
		Mr.Khumendra B. Mr. Ajay Nasre	
2	Admission	Mr. Vineeta V. I/C	
		Mr. Avinash Nagdeote	
		Mr. Ajay Nasre Mrs.Shymal Palwekar	
3	Time Table (secondary)	Mr. Deepak Meshram I/C	
		Mr. Prashant Gadge	
		Mrs. Sangeeta Bali	
		Mrs. Hema Datey	
4	Time Table ( Primary)	Mr. Kunal Goshwami I/C	
		Mr. Adarsh Khobragade	
5	Internal Examination (secondary)	Mr. Ashwajeet Dive I/C	
		Mrs. Sangeeta Bali	
		Mr. Shriram Chakrawarti	
		Mr.Ravindra Mudhodkar	
6	Internal Examination (Primary)	Mrs Shyamal Palwekar I/C	
		Mrs. S Belekar	
		Mr. Shailesh Meshram	
		Mrs. Ashwini Palewar	
7	Assembly (Secondary)	Mrs. Shikha Nagar I/C	
		Dr. Astha Rautela	
		Mrs. Renu Verma	
		CCA Cordinators	
8	Assembly (Primary)	Mr. Ajay Khandare I/C	
		Mr. Ganesh Oza	
9	CCA Coordinator (secondary)	Mrs. Monika Notey I/C	
	CCA Assistant	Ms. Anuradha Bhoyar	
		Mr. Chuneswar M	
10	CCA Co-ordinator (Primary)	Mrs. Geeta Mishra	
		Mr. Ajay Khandare I/C	
11	CBSE and External Examinations	Mr. Ganesh Oza	
		Mr. Kailash SI/C	
		Mr. Khumendra Bisen Computer Instructor(Secondary)	
12	NIOS Exam	Mr. Pravin Karale I/c	
		Mr. Namdeo Gedam	
13	Furniture (Primary)	Mr. Kiran Dhole I/C	
		Mr. Uttam Rangari	
14	Furniture (secondary)	Mr. Kamlesh Rautela I/C	
		Mr. Shriram Chakrawarti	
		Mrs. Shobha Upadhyay I/C	
15	Activity Room	Mrs. Rupali Khadse	
		Mr. Mangesh Ingle	
		Mrs. Shilpa Borkar	
16	Nature Club		
17	Eco Club	Mrs.Farida Khan I/C	
		Mrs. Shilpa Borkar I/C	
		Mrs. Saroj Dongre	
		Mrs. Renu Verma Mrs. Vandana P	
18	Garden & Crop Garden	Mrs. Monika Notey I/C	
		Mrs. Farida Khan	
		Mr. Ajay Nasre	
19	Grivence Redressal Commitee	PGT Hindi	
		Mr. Chuneswar I/C	
		Mrs .Trupti Tiwari	
20	Hindi Rajbhasha	Dr. Aastha Rautela	
		Yoga teacher	
		Mrs. Saroj Dongre	
		Mr. B. R. Lanjewar	
21	Adventure Club	Mrs. Monika Notey I/C	
		Mr. Pravin Karale	
		Mr. Ravindra Mudholkar	
		Mrs. Geeta Mishra	
22	Integrity Club	Mrs. Farida Khan I/C	
		Mrs. Shayamal P.	
		Doctor	
		Nurse	
23	Medical Check Up & First Aid	Mrs. Farida Khan I/C	
		Mrs. Shayamal P.	
		Doctor	
		Nurse	
24	Vidyalaya Querter Allotment Committee	Principal	
		Mr. Ajay Nasre (HM)	
		Mr. D J Gajbhiye (TGT)	
		ASO	
		Ms. Sheela Thool (JSA)	

25	Maintenance of Vidyalaya	Mrs. Renu Verma I/C	
		Mr. Kailash S	
		Mr Ajay Khandare	
		Mr. B Lanjewar	
26	Maintenance of staff Quarters	Mrs. Zansiram Parvate(I/C)	
		Mr. D.J.Gajbhiye	
		Mr. Ganesh Oza	
		Mr. B Lanjewar	
27	Scouts & Cubs	Mr. B Lanjewar (I/C)	
		Mr. Zashiram Parvate	
		Mrs. Rupali Khadse	
		Mrs Shyamal Palwekar	
		Mr. Ravindra Mudholkar	
28	Guides & Bulbuls	Mrs. Saroj Dongre I/C	
		Ms. Anuradha Bhoyar	
		Mrs. Vineeta Vidyarthi	
		Mrs. Vandana	
		Mrs. S. Belekar	
		Mrs. Geeta Mishra	
<b>Cleanliness of (Toilets + corridors)</b>			
28	Secondary (Toilets Boys + Corridors)	Mr. D J Gajbhiye	
	Secondary (Toilets Girls + Corridors)	Mrs. Geeta Mishra	
	Primary (Toilets Girls + Corridors)	Mrs, S. Palwekar	
		Mrs. S. Belekar	
Primary (Toilets Boys + Corridors)	Mr. Zashiram Parvate		
	Mr. Uttam Rangari		
29	Staff Room (Secondary)	Mrs. Renu Verma I/C	
		Mrs. Vandana P	
	Staff Room (Primary)	Mrs. Shyamal P.	
		Mr. Uttam Rangari	
		Mrs. Shikha Nagar	
		And all teachers	
30	Medicinal Garden	Mrs. Farida Khan	
		Mrs Shilpa Borker	
		Mrs. Saroj Dongre	
		Mrs. Shobha Upadyay	
31	Maths Garden	Mr. Avinash Nagdeote I/C	
		Mr. Shriram Chakrawarti	
		And Maths Committee members	
32	Photography & Display Board	Mrs. Vandana	
		Mr.Kunal Goswami	
		Mr. Avinash Sirsat	
		Computer Instructor (Secondary)	
33	News Board & Birthday Board	Mrs. Geeta Mishra I/C	
		Mrs. Kavita Nagmote	
34	Discipline	Dr. Astha Rautela I/C	
		Mr. Ajay Nasare, HM	
		Mr. Kailash S.	
		Mrs. Renu Verma	
		Mr. Kamlesh Rautela	
		Mr. Mangesh Ingle	
		Mr. Ajay Khandare	
35	NAEP, Guidance And Counselling	Mrs. Vineeta Vidyarthi I/C	
		Mrs. Farida Khan	
		Mr. Deepak Meshram	
		Mr.Khumendra B.	
		Mrs. Shilpa Borkar	
<b>Publication</b>			
36	Magazine, School Diary, News letter	Mrs Monika Notey(I/C)	
		Ms. Anuradha Bhoyar	
		Mr. Chuneswar	
		Mr. Kunal Goswami I/C	
		Mr. Ajay Khandare	
		Mr.Ganesh Oza	
37	Calendar of Activities & Visitors Diary	Mrs. Vandana P I/C	
38	Study Tour (Secondary)	Mr. Kamlesh Rautela I/C	
		Mrs. Renu Verma	
39	Study Tour (Primary)	Mr. Ajay Nasre	
		Mr. Kunal Goswami	
		Mr. Kiran Dhole	
40	VVN	Mr. Kamlesh Rautela	
41	Income tax	ASO/SSA	
		Mr. Kamlesh Rautela+ Mr. Manohare (All TGT's + Mr. Shriram and Zansiram + ASO (All PRT's)	
<b>Enrollment</b>			
		Mr. Vineeta V.(I/C)	

42	a) Secondary Enrollment	Mr. Khumendra B.	
		Mr. Ravindra Mudholkar	
		Ms. Sheela Thool JSA	
		Computer Instructor (Secondary)	
43	b) Primary Enrollment	Mr. Ajay Nasre (I/C)	
		Mr. Kunal Goswami	
		Computer Inst. (Primary)	
44	RTI	Ms. Sheela Thool JSA	
44	Computers, peripherals and ICT	Mr. Khumendra B. I/C	
		Secondary Computer Instructor	
		Primary Computer Instructor	
45	Staff Meeting Minutes (Secondary)	Ms. Anuradha Bhoyar (English)	
		Mr. Chunehsvar / PGT-Hindi (Hindi)	
	Staff Meeting Minutes (Primary)	Mr. Ajay Nasre (HM)	
46	Conference Room	Mr. Ajay Khandare	
47	Upkeep of Principal and VP Room	Mrs. Vandana I/c	
47		Mrs. Renu Verma	
		Mrs. Vandana I/C	
48	Fixograph	Mr. D.J. Gajbhiye, I/c	
		Mrs. Kavita Nagmote	
49	White Board Writing	Mrs. Vandana, I/C	
		Mr. D.J. Gajbhiye	
50	Alumni Association	Mr. Ajay Nasare I/C	
		Mr. Khumendra B.	
		Mr. Kailash Shingade	
51	Primary Sports	Mrs. Vineeta Vidyarthi	
		Mr. Zanshiram Parvate	
		Mr. Mangesh Ingle	
52	Secondary Sports	Dr. Aastha Rautela	
		Game Coach	
53	a) Maths Olympiad & NTSE	Mr. Deepak Meshram I/C	
		Mrs. Hema Datey	
	b) Science Olympiad	Mrs. Shilpa Borker	
	c) Children Science Congress	Mr. Kailash Singade	
	d) SOF	Mrs. Shilpa Borkar I/C	
		Mr. Ashwajeet Dive	
	e) Inspire	PGT-PHYSICS(II)/PGT-PHYSICS(I)	
54	Library committee	Mrs. Saroj Dongre	
		Mrs. Saroj Dongre	
55	GeM Purchase Committee	Mrs. Shilpa Borker	
		Mrs. Manda Wahane I/C	
		Ms. Anuradha Bhoyar	
		Mr. Ravindra Mudholkar	
		Mr. Mangesh Ingle I/C	
		Mr. Adarsh Khobragade	
56	Duty Officers for late comers etc.	Mrs. Rupali Khadse	
		PRINCIPAL (Primary User)	
		All Dept. Incharges	
		Mr. Kailash Singade (Consignee3)	
		Mr. Khumendra Bisen (PAO)	
		Mrs. Sangeeta Bali (Buyer1) and (Consignee2)	
		Mr. Ajay Nasre (Buyer3)	
Mrs. Renu Verma (Buyer2)			
57	House keeping, Gardening & Security Bill Verification	Ms. Sheela Thool JSA (Consignee1)	
		Mr. Kamlesh Rautela I/C	
		Mrs. Aastha R., PET	
58	Disaster Management	Dr. B R Lanjewar	
		Mrs. Deepak Meshram I/C	
		Mr. Renu Verma	
		Mr. Ajay Nasare	
59	Online competition	Mrs. Renu Verma I/C	
		Mr. Pravin Karale	
		Mrs. Geeta Mishra	
60	External Competition	Mr. Avinash Sirsat	
		Mr. Khumendra Bisen I/C	
		Computer Instructor (Secondary)	
		Computer Instructor (Primary)	
61	Subject Committee	All Dept. Incharges	
		Mr. Kamlesh Rautela I/C	
		Mrs. Vandana	
		Mrs. Shikha Nagar	
61		Mrs. Ashwini Kurve	
		Mr. D. J. Gajbhiye	
		All Faculty I/C	
		Mr. D J Gajbhiye I/C	

62	UDISE, Shala Shiddhi & Saral	Computer Instructor (Secondary)	
		Computer Instructor (Primary)	
		Mr. Kiran Dhole	
		Ms. Sheela Thool (JSA)	
63	News Letter	Mr. Kunal Goswami I/C	
		Mr. Avinash Sirsat	
65	Science Exhibition	All teachers teaching EVS	
66	Cleanliness	Mr. Zashiram Parvate i/c	
		Mr. Avinash Sirsat	
		Mr. Shailesh Meshram	
		Mrs. Rupali Khadse	
67	PA System	Mrs. Renu Verma I/C	
		Mr. Sunil Madhumatke (Secondary)	
		Mr. Manish Gupta (Primary)	
68	Electric and Water Maintenance	Mrs. Renu Verma I/C	
		Mr. Sunil Madhumatke	
69	Maintenance of Sanitation Machine	Mrs. Renu Verma I/C	
		Mrs. Farida Khan	
		Nurse	
70	Hospitality	Mrs. Monika Notey I/c	
		Mrs. Sangeeta Bali	
		Mrs. Renu Verma	
71	Upkeeping of Classrooms and Corridors Decoration	All class teachers and Mrs. Renu Verma & Mrs. Vandana	
72	First Aid	Dr. Astha Rautela	
		Nurse	
73	Fire Safety	Mrs. Renu Verma I/C	
		Mr. Pravin Karale	
		Mr. Gedam	
74	Teaching Aid	Mr. Pravin Karale	
		Mr. Ganesh Oza	
75	PISA	Mr. D. J. Gajbhiye I/C	
		Mr. Shriram	
		Mrs. Shilpa Borkar	
		Mrs. Geeta Mishra	
76	Youth Parliament	Mr. Monika Notey I/C	
		Mr. Pravin Karale	
		Mr. Ravindra Mudholkar	
77	Science Exhibition	Mrs. Farida Khan I/C	
		Mrs. Vineeta Vidyarthi	
		PGT-PHYSICS	
		Mr. Avinash Nagdeote	
		Mr. Prashant Gadge	
		Mrs. Saroj Dongre	
		Mrs. Shilpa Borkar	
78	SBSB / FIT INDIA	Mr. Shriram	
		Dr. Astha Rautela	
		Sports Coach	
		Computer Instructor(Secondary)	
79	EBSB	All Class Teachers	
		Mr. Monika Notey I/C	
		Mr. Pravin Karale	
		Mr. Ravindra Mudholkar	
80	Lead Collaborators with CBSE Affiliation Schools	Mrs. Geeta Mishra	
		Mr. Kailash Shingade	
81	Hands-on Program	Mr. Khumendra Bisen	
		Mr. Ajay Nasre I/C	
		Mrs. Shikha Nagar	
		Mrs. Vandana	
		Mrs. Kavita Nagmote	
82	Artificial Inteligence	Mrs. Hema Datey	
		Mr. Prashant Gadge I/C	
		Mrs Shilpa Borker	
83	Atal Tinkering Lab	Mr. Ashwajeet Dive I/C	
		Mr. Deepak Meshram	
		Mr. Khumendra Bisen	
		Mr. Prashant G	
		Mrs. Renu Verma	
84	UBI Portal Fee Verification	Mrs. Saroj Dongre	
		Mr.Khumendra B. I/C(Overall)	
		Mr.Ravindra Mudholkar(Secondary)	
85	CCTV Monitoring ,Servilance and	Mr.Ajay Nasre (Primary)	
		Principal (Chairman)	
		Mrs.Monika Notey Sr.Most PGT Co-Member	
		Mrs.Farida Khan Sr.Most PGT Co-Member	



85	Mentainence	Mr.Ajay Nasre HM Co-Member	
		Mr.Kailash Singade Co-Member	
		Mr.Khumendra B. Co-Member techenical background	
86	CWSN /Divyang	Principal	
		Mrs. Farida Khan	
		Special educator	
		Mr.Ajay Nasre	
87	Child Right Protection cell	Mrs. Veenita V.	
		Mrs.Anuradha Bhoyar	
		Mr. Pravin Karale	
89	Transport Safety Team	Mrs. Rupali Khadse	
		Dr. Astha Rautela I/C	
		Dr..B R Lanjewar	

PRINCIPAL